

**Legal Services Corporation
Telephonic Meeting of the Institutional Advancement Committee
Open Session**

Tuesday, May 14, 2013

Chairman John G. Levi convened an open session meeting of the Legal Services Corporation's ("LSC") Institutional Advancement Committee ("the Committee") at 4:03 p.m. on Tuesday, May 14, 2013. The meeting was held in the John N. Erlenborn Conference Room, Legal Services Corporation, 3333 K Street, N.W. Washington, D.C. 20007.

The following Committee members were present:

John G. Levi, Chairman
Charles N.W. Keckler
Father Pius Pietrzyk
Herbert S. Garten (Non-Director Member)
Frank B. Strickland (Non-Director Member)

Also attending were:

James J. Sandman	President
Rebecca Fertig	Special Assistant to the President
Atitaya Rok	Staff Attorney, Office of Legal Affairs
Carl Rauscher	Director of Media Relations, GRPA
Wendy Rhein	Chief Development Officer
Terry Brooks	American Bar Association Standing Committee on Legal Aid and Indigent Defendants (SCLAID)

The following summarizes actions taken by, and presentations made to, the Committee:

Chairman Levi called the meeting to order.

MOTION

Father Pius moved to approve the agenda. Mr. Strickland seconded the motion.

VOTE

The motion passed by voice vote.

Chairman Levi officially welcomed Ms. Rhein, LSC's first Chief Development Officer. The Committee discussed the timeline for the 40th anniversary celebration planning. Ms. Rhein stated that LSC would need to finish the fundraising groundwork, which includes completing the charitable solicitation registrations and adopting fundraising policies, before any 40th anniversary fundraising and development operation can begin.

Chairman Levi invited public comments and received none. There was no other business considered.

The Committee continued its meeting in closed session at 4:15 p.m.

I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Institutional Advancement Committee on July 21, 2013.

A handwritten signature in cursive script that reads "Ronald S. Flagg". The signature is written in black ink and is positioned above a horizontal line.

Ronald S. Flagg

Vice President for Legal Affairs,
General Counsel & Corporate Secretary